



Lost Creek Consulting, Inc.

Moving a Doctor's Patients from one Centricity EMR database to another Centricity EMR database

Occasionally a doctor will want to take all the patient medical records from one Centricity EMR database to another. This can normally be accomplished using LinkLogic, with some additional steps from an encounter form and an external program.

This document will refer to the database that the doctor is leaving as the "source" database. The database where the records are moving to is referred to as the "target" database.

Preparation: Create a project plan – review it with the doctor

We have found that not reviewing the project plan with the doctor(s) involved in the migration is the surest recipe for problems. The migration process will get the documents to the target database, but some data elements may not look the same once they are moved. Having the providers involved in the process from the start will eliminate that element of surprise once the migration has been completed.

Be sure you have sufficient time allotted. This is not a quick process done in half a day. It takes time to export and import the documents and observations. The attachments process can be tricky and will need an application from Kryptiq if you are using DocuTrak. Moving the problems, medications and allergies also needs careful attention so it can be done correctly.

Migrating patient demographics: By creating a demographics export relationship in the source Centricity EMR database, it is possible to export all demographics by location of care or by responsible provider.

Migrating clinical summary documents: The clinical summary document gives the provider a single place to look for all the discrete data for each patient.

Migrating Documents: Get a list of all custom document types in the source database, and decide which of these to create and map to in the target database.

Migrating DocuTrak files or other attachments: This exported data must be moved into an identical folder structure. If that is not possible, then a script can be run to change the folder where the attachments are stored. The LCC QuickQuery tool will help you produce a list of those files.

Migrating Scanned Images: Once the criteria for images to be moved is established, the LCC AutoIndexer tool will use that set parameter to create the query needed to match the criteria for migration. We will then create the image pointers so the providers can access the scanned images in the target database.

Migrating observations: These are all the bits of data associated with a patient visit, including lab results, vital signs, and any discrete data captured in an encounter form. These are the items that can be displayed in a flow sheet.

Migrating Problems, Medications, Allergies and Advance Directives: These clinical lists are imported patient by patient as the provider sees the patient for the first time in the target EMR. The LCC PMAD encounter form and associated program is used for this migration.

PROJECT PLAN AND RESPONSIBILITIES

PLANNING PHASE
1. Demographics
Create and test the selection criteria
Create LinkLogic relationship in source and target database
Export the demographics from the source database
Import the demographics into the target database
Create the PM demographics load file
2. Clinical Summary
Create and test the selection criteria
Create LinkLogic relationships in source and target databases
Export and import the clinical summary files
3. Documents
Create and test the selection criteria
Create LinkLogic Relationships in source and target databases
Export and import the notes documents
4. Observations
Create and test the selection criteria
Create LinkLogic relationships in source and target databases
Install LCC Quick Query (if it is not installed already)
Export observations from source database
Export an MLCode cross reference file
Create an interface kit
Import the observations into LabLink on the target server
5. Problems/Medications/Allergies/Advance Directives
Install LCC Quick Query (if it is not installed already)
Import the EMR to EMR query kits
Export the patient list, problem list, medications list and allergy list
Load the lists into LCCImports using LoadLCCImports.exe
Install the PMAO clinical kit into target EMR database
Test PMAO encounter form with the LCCImports database
6. Scanned Images
Install LCC Quick Query
Export a list of attachments – build a copy batch file
Copy the attachment files from the source server to the target server
Modify the Moniker in the target EMR database
Set criteria for images to be extracted from source database
Customize LCC Image Loader tool to extract predetermined images
Extract set images to external data file source
Load images to target image server
Create image pointers in target database

➤ *A detailed Project Plan will be created with the appropriate assignment of responsibilities as determined between client and Lost Creek Consulting*

**We appreciate your interest in Lost Creek Consulting's conversion services.
We look forward to helping you with your Centricity EMR migration requirements.**